

# HUMAN RESOURCE MANAGEMENT

LDR 3215	CHANGE LEADERSHIP	3
GEB 3942	INTERNSHIP IN BUSINESS AND ORGANIZATIONAL LEADERSHIP	1
<b>Total Credit Hours</b>		<b>16</b>

## Advanced Technical Certificate

CIP#: 0552020168

The overarching aim of the Human Resources Advanced Technical Certificate program is to equip individuals with essential knowledge and skills crucial for pursuing positions in the dynamic field of human resources. This comprehensive certificate program is meticulously designed to impart foundational expertise in key areas of human resource management. Specifically, it covers courses on employee relations and development, digital recruitment, strategic workforce planning, and applied concepts in human resources. Participants will gain proficiency in essential aspects such as employee recruitment, training and development, compensation and reward systems, and employment law, providing them with a well-rounded skill set to thrive in the evolving landscape of human resource management.

This advanced technical certificate prepares students for the SHRM Certification exam.

### Admission Requirements

Students must have an earned Associate in Arts or Associate in Science degree.

### Salary & Earnings Information

For career information related to this program, please visit **O\*Net OnLine**.

### Contacts

#### Future Students

To learn more about this program, contact Enrollment Services at [enrollment@valenciacollege.edu](mailto:enrollment@valenciacollege.edu) or 407-582-1507

#### Current Students

Your Student Success Coach contact information can be found in Atlas. Log into Atlas, click on the Courses tab, and check your Academic Profile information to find a link to your Coach.

The overarching aim of the Human Resources Advanced Technical Certificate program is to equip individuals with essential knowledge and skills crucial for pursuing positions in the dynamic field of human resources. This comprehensive certificate program is meticulously designed to impart foundational expertise in key areas of human resource management. Specifically, it covers courses on employee relations and development, digital recruitment, strategic workforce planning, and applied concepts in human resources. Participants will gain proficiency in essential aspects such as employee recruitment, training and development, compensation and reward systems, and employment law, providing them with a well-rounded skill set to thrive in the evolving landscape of human resource management.

MAN 3312	EMPLOYEE RELATIONS AND DEVELOPMENT IN HUMAN RESOURCE MANAGEMENT	3
MAN 3361	DIGITAL RECRUITMENT	3
MAN 4384	STRATEGIC WORKFORCE PLANNING	3
MAN 4323	APPLIED CONCEPTS IN HUMAN RESOURCES	3