CRIMINAL JUSTICE INSTITUTE - ACADEMY PROGRAMS

**Correctional Officer (CIP # 0743010200)**
**Law Enforcement Officer (CIP # 0743010700)**
**Crossover: Corrections to Law Enforcement (CIP # 0743010702)**
**Auxiliary Law Enforcement Officer (CIP # 0743010709)**

**Career Certificates**
**Vocational Credit Certificates**
**Limited-Access**

As the population of Florida increases, the need for qualified law enforcement and correctional officers must correspondingly increase to meet the need. Criminal justice is a demanding profession, requiring the individual to have a working knowledge of law and criminal offenses, knowledge of apprehension and detention techniques, effective verbal and written communication skills, and excellent public and interpersonal relations skills.

Admission to these programs is limited. Applicants much achieve at least a minimum score on the required entry assessment.

Successful completion of either the Correctional Officer or the Law Enforcement Officer program, as well as a passing grade on the State of Florida Certification Examination, is required for a career as a sworn officer in corrections or law enforcement regardless of any other criminal justice training or degree work which may have been completed.

**Potential Careers**
- Police Officer
- Deputy Sheriff
- Correctional Officer
- Law Enforcement Officer

**Salary & Earnings Information**
Police Officers and Deputy Sheriffs - $35,000 per year
Corrections - $30,000 per year

**Contacts**
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jmassie1@valenciacollege.edu

Lizza Burgos-Reynoso, Career Program Advisor: 407-582-8155
lburgosreyonso@valenciacollege.edu

For more information, visit our website at: valenciacollege.edu/cji

**Alternative Ways to Earn Credit**
Once you have earned your certification as a Correctional Officer or Law Enforcement Officer through Valencia’s Criminal Justice Institute, you may be eligible to receive credit toward Valencia’s A.S. degree in Criminal Justice Technology. For more information, visit: valenciacollege.edu/asdegrees/transferagreements.cfm

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**Correctional Officer**

**Career Certificate**
This program is designed to prepare individuals as Correctional Officers. Program content includes the criminal justice system; weapons, basic law and legal procedures; correctional operations; communication; interpersonal skills; CPR and first aid, defensive tactics; investigation procedures; physical security considerations, and emergency preparedness techniques.

After completion of the program, students must take and pass a state examination to be certified in the State of Florida.

See the Admissions section of this catalog for admissions information and contact the Criminal Justice Institute office for admission requirements and procedures. Program expenses are given in the Financial Information section of this catalog.

**Program Outcomes**
- Students must demonstrate state mandated basic correctional officer skills and knowledge in high liability training areas.
- Students must demonstrate state mandated basic correctional officer knowledge in non-high liability training areas.
- Students must complete the state mandated physical training requirements.
- Students must practice professional responsibility in accordance with the Criminal Justice Institute’s regulations manual.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Contact Hours</th>
<th>Vocational Credit(s)</th>
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<tbody>
<tr>
<td>CJK 0031</td>
<td>First Aid For Crim Just Offrs</td>
<td>40</td>
<td>1.333</td>
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<tr>
<td>CJK 0040</td>
<td>Criminal Justice Firearms</td>
<td>80</td>
<td>2.667</td>
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<tr>
<td>CJK 0051</td>
<td>CMS Crim Justice Def Tactics</td>
<td>80</td>
<td>2.667</td>
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<tr>
<td>CJK 0340</td>
<td>Officer Wellness &amp; Phys Abilit</td>
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<tr>
<td>CJK 0300</td>
<td>Intro to Corrections</td>
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<td>CJK 0305</td>
<td>Communications</td>
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<td>Officer Safety</td>
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<td>CJK 0315</td>
<td>Facility and Equipment</td>
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<tr>
<td>CJK 0320</td>
<td>Intake and Release</td>
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<td>CJK 0325</td>
<td>Supervising in a Corr Facility</td>
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<tr>
<td>CJK 0330</td>
<td>Supervising Special Population</td>
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<tr>
<td>CJK 0335</td>
<td>Responding to Incidents &amp; Emer</td>
<td>16</td>
<td>0.533</td>
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Total Credit Hours
- 420
- 14.000

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<tr>
<td>CJD 0939</td>
<td>Criminal Justice Exam Review</td>
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<td>0.800</td>
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</table>
Criminal Justice Institute - Academy Programs

Law Enforcement Officer

Career Certificate

This program is designed to prepare individuals for entry-level positions in law enforcement, such as police officers and deputy sheriffs. Program content includes introduction to criminal justice, legal knowledge, patrol techniques, defensive tactics, vehicle operation, weapons, investigations, CPR and first aid, court system, communications and interpersonal skills.

After completion of the program, students must take and pass a state examination to be certified in the State of Florida.

See the Admissions section of this catalog for admissions information and contact the Criminal Justice Institute office for admission requirements and procedures. Program expenses are given in the Financial Information section of this catalog. This program is eligible for Financial Aid.

Program Outcomes

- Students must demonstrate state mandated basic recruit law enforcement skills and knowledge in high liability training areas.
- Students must demonstrate state mandated basic recruit law enforcement knowledge in non-high-liability training areas.
- Students must complete the state mandated physical training requirements.
- Students must practice professional responsibility in accordance with the Criminal Justice Institute’s regulations manual.

Course | Title | Contact Hours | Vocational Credit(s)
--- | --- | --- | ---
CJK 0001 | Intro to Law Enforcement | 10 | 0.333
CJK 0012 | Law Enforcement Legal | 62 | 2.067
CJK 0020 | LAW ENFORCEMENT VEHICLE OPERATIONS | 48 | 1.600
CJK 0031 | First Aid For Crim Just Offrs | 40 | 1.333
CJK 0040 | Criminal Justice Firearms | 80 | 2.667
CJK 0051 | CMS Crim Justice Def Tactics | 80 | 2.667
CJK 0077 | Law Enforcement Crim Investiga | 50 | 1.667
CJK 0087 | Law Enforcement Traffic Stops | 30 | 1.000
CJK 0084 | Law Enforcement DUI Traffic | 24 | 0.800
CJK 0088 | Law Enforce Traf Crash Investi | 32 | 1.067
CJK 0096 | Crim Justice Off Phys Fitness | 60 | 2.000
CJK 0422 | Dart Firing Stun Gun | 8 | 0.267
CJK 0013 | Interactions in Diverse Comm | 40 | 1.333
CJK 0014 | Interviewing and Report Writin | 56 | 1.867
CJK 0064 | Fundamentals of Patrol | 35 | 1.167
CJK 0065 | Calls for Service | 36 | 1.200
CJK 0078 | From Crime Scene to Courtroom | 35 | 1.167
CJK 0092 | Critical Incidents | 44 | 1.467

Total Credit Hours | 770 | 25.669

Course | Title | Contact Hours | Vocational Credit(s)
--- | --- | --- | ---
CJD 0939 | Criminal Justice Exam Review | 24 | 0.800

Crossover: Corrections to Law Enforcement

Career Certificate

This program is designed to prepare individuals who have completed the Correctional Officer program or who currently are certified as correctional officers for entry-level positions in law enforcement, such as police officers and deputy sheriffs. This cross-training program allows for flexibility in scheduling.

After completion of the program, students must take and pass a state examination to be certified in the State of Florida.

See the Admissions section of this catalog for admissions information and contact the Criminal Justice Institute office for admission requirements and procedures. Program expenses are given in the Financial Information section of this catalog.

Program Outcomes

- Students must demonstrate state mandated basic recruit law enforcement skills and knowledge in high liability training areas.
- Students must demonstrate state mandated basic recruit law enforcement knowledge in non-high-liability training areas.

Course | Title | Contact Hours | Vocational Credit(s)
--- | --- | --- | ---
CJK 0001 | Intro to Law Enforcement | 10 | 0.333
CJK 0012 | Law Enforcement Legal | 62 | 2.067
CJK 0013 | Interactions in Diverse Comm | 40 | 1.333
CJK 0014 | Interviewing and Report Writin | 56 | 1.867
CJK 0064 | Fundamentals of Patrol | 35 | 1.167
CJK 0065 | Calls for Service | 36 | 1.200
CJK 0078 | From Crime Scene to Courtroom | 35 | 1.167
CJK 0092 | Critical Incidents | 44 | 1.467
CJK 0087 | Law Enforcement Traffic Stops | 30 | 1.000
CJK 0084 | Law Enforcement DUI Traffic | 24 | 0.800
CJK 0088 | Law Enforce Traf Crash Investi | 32 | 1.067
CJK 0393 | Cross-Over Program Updates | 8 | 0.267
CJK 0020 | LAW ENFORCEMENT VEHICLE OPERATIONS | 48 | 1.600
Auxiliary Law Enforcement Officer

Career Certificate
This program is designed to prepare individuals who have completed the Law Enforcement Volunteer program for entry level volunteer positions as Law Enforcement Auxiliary Officers.

Program Outcomes
- Students must demonstrate state mandated basic recruit law enforcement skills and knowledge in high-liability training areas.
- Students must demonstrate state mandated basic recruit auxiliary law enforcement knowledge in non-high-liability training areas.

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<td>CJK 0023</td>
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<td>LEGAL CONCEPTS</td>
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<td>CJK 0025</td>
<td>PATROL AND PROFESSIONAL COMMUNICATION</td>
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<tr>
<td>CJK 0026</td>
<td>INTERACTIONS IN A DIVERSE COMMUNITY</td>
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<tr>
<td>CJK 0027</td>
<td>CALLS FOR SERVICE AND ARREST PROCEDURES</td>
<td>24</td>
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<tr>
<td>CJK 0028</td>
<td>TRAFFIC STOPS AND CRASH INVESTIGATIONS</td>
<td>28</td>
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<td>CJK 0029</td>
<td>CRIME SCENE AND COURTROOM PROCEDURES</td>
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<td>LAW ENFORCEMENT VEHICLE OPERATIONS</td>
<td>48</td>
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Notes:
The Criminal Justice Institute programs are offered at the Criminal Justice Institute located at 8600 Valencia College Lane (near the East Campus).

Specialized courses may not be offered every session or on every campus.