

RIGHTS & RESPONSIBILITIES

As a student financial aid consumer,

You have the right to:

- Be informed about financial aid application procedures, cost of attendance, aid available, and renewal requirements.
- Have confidential protection of your financial aid records. The contents of your financial aid file are maintained in accordance with the Family Educational Rights and Privacy Act (FERPA).
- Request a review of decisions made by the Valencia College financial aid staff. An email explaining your situation in detail should be submitted to one of the Directors of Financial Aid.

You have the responsibility to:

- Complete applications correctly and on time.
- Read and understand all materials sent to you from Financial Aid and other financial aid agencies by e-mail and/or letter; keep copies of all forms and materials submitted.
- Know and comply with the rules governing your aid program(s).
- Comply with the provisions of any promissory note and all other agreements you sign.
- Register for the appropriate number of credits and maintain satisfactory academic progress.
- Request personal assistance if you have questions or do not understand the information provided to you.
- Register for courses that count toward your degree or certificate.