

GRADES

Final course grades are assigned by the instructor at the end of each term based on the evaluation criteria outlined in the course syllabus. Final grades are recorded on the student's academic record and are displayed using the letter grades defined in the Catalog.

Certain grade notations do not carry quality points but may affect academic standing, academic honors, or course attempt status. Notations that do not affect GPA but count as attempts are identified in the Grade Definitions table.

Grade	Rating	Quality Points (per credit)
A	Excellent	4
B	Good	3
C	Average	2
D	Passing Below Average	1
F	Failure	0
S+* ‡	Satisfactory (A,B,C)	0
S-* ‡	Satisfactory (D)	0
I*	Incomplete	0
W*	Withdrawal	0
R20*~	No Credit	0
WN*	Withdrawal No Show	0
X^	Audit	0
AR**	Administrative Refund	0
MR**	Military Recall	0
M*	No Grade Submitted	0
U*	Unsatisfactory	0

* These grades do not affect GPA but will affect academic honors and do count as attempts.

^ An Audit does not affect GPA or academic honors and does not count as an attempt.

** These grades generate a refund and do not count as an attempt.

‡ Covid-19 Pandemic Grading Option.

~ May be issued during declared emergencies.

Quality Points and Grade Point Average (GPA)

A student's Grade Point Average (GPA) is calculated by dividing the total number of quality points earned by the total number of GPA hours attempted for which quality points are assigned. GPA is calculated to two decimal places and is not rounded.

Valencia College calculates and records multiple GPA values, including:

- Term GPA (coursework completed in a single term)
- Institutional GPA (coursework completed at Valencia College)
- Transfer GPA (coursework completed at other institutions)
- Overall GPA (all coursework attempted)

These GPA values appear on the student's academic record and transcript, as applicable.

Incomplete Grades

(College Policy: 6Hx28: 4-07 Academic Progress, Course Attendance and Grades, and Withdrawals (<https://catalog.valenciacollege.edu/>

[academicpoliciesprocedures/incompletes/4-07-academic-progress-course-attendance-and-grades-and-withdrawals.pdf](#)))

An Incomplete (I) grade may be assigned when a student is making satisfactory progress in a course but, due to documented and extenuating circumstances (e.g., serious illness or death in the family), is unable to complete the remaining course requirements within the term. Assignment of an Incomplete grade is at the discretion of the instructor in accordance with College policy.

When an Incomplete is assigned, the instructor will establish written criteria and a timeline for completing the remaining coursework. If the required work is completed by the end of the following full term, the instructor will submit a final grade (A–F). If the student does not complete the required work within the established timeline, the instructor will assign the final grade as defined in the course syllabus. If no replacement grade is submitted, the Incomplete will convert to an F.

Students assigned an Incomplete should not re-register for the same course while the Incomplete grade is pending.

Grade Posting

Final grades are rolled to academic history three times per year at the end of each full term. Grades are typically posted in December for the Fall Term, in April or May for the Spring Term, and in July or August for the Summer Term, in accordance with the dates published in the Academic Calendar.

Dual Enrollment students taking courses at a high school site will have grades posted in accordance with the high school's grading schedule.

Grade Concerns

Students who believe an incorrect grade has been assigned should refer to the Final Grade Grievance procedures in the Student Academic Dispute Resolution section of this Catalog.